

## Graduating Class of 2010 - Culminating Project Senior Packet

### 1. Responding to the Exit Questions:

Part 1: Every student must answer Exit Interview Question #1 **in writing** and save it as a word document. This should be from 300-500 words. Please be sure to answer all parts of question. A copy of this must be turned in with your resume.

Part 2: Be prepared to answer one question from each of section of the other **Exit Interview Questions**. You may want to write out your answers as a practice but they will not be collected.

### 2. Develop a Resume:

Develop an **employment resume\*** **OR** a **high school resume\*\***. Your resume must be current. It must be a document you will be proud to show during your exit interview.

**\*Employment Resume – be sure to save into a word document.** You know you're the right person for the job – but how do you convince an employer? A resume outlines your qualifications and skills to potential employers.

- OR -

#### **\*\*High School Resume**

Resumes are also an important part of college applications. Your High School resume highlights what you have doing the last four years. It allows you to show your work in school including your GPA, your standardized test results (SAT/SAT Subject Test(s)/ACT scores), your clubs and sports. It also includes community service and work experience. This document is very important when applying for scholarships. Use the High School Resume Organizer, Appendix D from your College Planning Handbook. Put all of the information about you in resume format. Save the resume on your computer.

NOTE: See the [Resume Handbook](#) for samples. The handbook is located on our website. Go to the Career Center website and click on the **Job Opportunities** tab. The book is at the top of that page.

### 3. Teacher check for completion:

Your senior English teacher at IHS will stamp or initial the resume and answer to question one. Students who do not have English at IHS see note below. \*

KEEP A BACKUP COPY OF BOTH FOR YOUR RECORDS!

### 4. Schedule an Exit Interview

**DUE  
OCT  
30!**

Come to the Career Center before school, during lunch, or after school to schedule an Exit Interview. Bring the initialed copy of your resume & answer to Question #1. Mrs. B and Mrs. C will check our records to confirm your completion of all previous culminating project work. Then you will be scheduled for an Exit Interview and given instructions including interview details. Students who turn in their completed work **before the due date** choose preferred interview date and time.

\*Running Start students (without English at IHS) will bring completed documents directly to the Career Center.